

Jasraj Singh Johal

2nd Year Computer Science Student

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Hiring Management Team,
Housing & Conference Services McMaster
L8S4L8, ON

Subject: Application for Housing Assistant, Guest Experience Assistant, and Guest Registration Assistant Positions

Dear Hiring Management Team,

I am writing to express my strong interest in the Housing Assistant, Guest Experience Assistant, and Guest Registration Assistant positions at McMaster University. I believe my experiences and skills make me a great candidate for these roles, and I am excited about the opportunity to contribute to the outstanding service provided by Housing and Conference Services.

As highlighted in my resume, I am a highly dependable Computer Science student with a proven track record of delivering top-notch work within tight deadlines while maintaining precision and meticulous attention to detail. I possess a strong foundation in programming languages, cybersecurity, and IT principles, and I am passionate about technology and continuous learning. My leadership experience, particularly as the Founder of the CryptX High School Club, demonstrates my ability to organize and moderate events, mentor others, and lead a team effectively.

In my current role as a General Member of Google Developer Student Clubs (GDSC) at McMaster University, I have gained exposure to the latest technology trends and upskilled through various club activities. My participation in the Global OSINT Search Party CTF and achievements in coding and programming competitions showcase my competitive spirit and technical expertise. Additionally, I have authored a published article on the "Importance of Cybersecurity" in a Scholarly Research Journal for Interdisciplinary Studies, reflecting my strong communication skills and dedication to cybersecurity education.

Regarding the specific roles, for the Housing Assistant position, I possess excellent interpersonal and communication skills, enabling me to act as a visible and accessible front-line presence to address all guest, resident, and stakeholder needs effectively. I am organized, detail-oriented, and capable of functioning both independently and as a team player, which are essential qualities for this position.

As for the Guest Experience Assistant position, my prior experience in customer service and my ability to understand and respond to client needs make me well-suited for this role. I am proactive, take initiative, and am dedicated to delivering an exceptional experience for all guests at McMaster University.

Regarding the Guest Registration Assistant position, my previous customer service experience, strong communication skills, and proficiency in Microsoft Office make me an ideal candidate for supporting the department in identifying and registering guests.

I have reviewed the qualifications and requirements for these positions, and I am confident that my educational background, leadership experience, and technical skills align with your expectations. I am excited to contribute to the success of McMaster University and its commitment to providing outstanding service to its guests, residents, and stakeholders.

Thank you for considering my application. I look forward to the opportunity to discuss how my skills and experiences can contribute to the success of your team. Please find my resume attached for your reference.

Sincerely,

Jasraj Singh Johal